



## Directions for accessing the new Educator License Information System (ELIS)

1. Go to: [www.isbe.net](http://www.isbe.net)
2. Click on ELIS/Educator Credentials – located under the banner
3. Click on Educator Access (Click here to login to your ELIS account).
4. If you have never logged into ELIS and set up an account - do this only the first time you access ELIS
  - a. click on: [FORMER ECS USERS CLICK HERE FOR FIRST TIME ACCESS TO THE ELIS SYSTEM.](#) This will take you to IWAS, the portal where you will need to create your new profile.
  - b. Enter the information when prompted. All red arrows are required fields.

### **After successful completion of setting up your account:**

1. A window should read: **Welcome to your personal IWAS for Educators account.**  
Click continue>>

ELIS will then launch.

You will then be able to:

- view credentials
- renew, reinstate, or register your existing educator license
- apply for licenses, endorsements, or approvals
- enter in professional development activities
- update your personal information including address, phone number and email address.